

Rough Draft Self-Assessment Check List

Name _____

Conventions

- Times New Roman
- 12 point font
- Double spaced
- Header: Last name, space, page number in 12 point font Times New Roman
- Proper heading on page one: your name, Ms. Plemmons, English IVH, due date
- Centered title (something clever): 12 point font, Times New Roman--NO underline, italics, quotations, bold, etc...
- Paragraphs indented
- Quotation marks around article/website titles if used for in-text citation
- Period after in-text parenthetical citations, not before them

Structure

Introduction

- Grabber
- Bridge
- Thesis

Supporting paragraphs

- Topic sentences in your own voice
- Topic of each paragraph is identifiable in topic sentences (try circling the topic)
- Transitions present in topic sentences (try underlining the transition)
- Concluding explanations present at ends of supporting paragraphs

Conclusion

- Thesis restated in different words
- Summary of main ideas
- Anti-grabber

Graphics Page

- Each picture cited as would cite in-text citation
- Each picture is included on works cited page
- Header: last name page, corresponding page number (Times New Roman 12 point font)
- Each picture is referenced in the supporting paragraphs: (See illustration)

Works Cited

- Times New Roman
- 12 point font
- Double spaced
- Title: Works Cited—no bold, underline, quotation marks, etc..
- ABC order
- Hanging indentions
- Header: Add last name, space, corresponding page number as header (Times New Roman 12 point font)

To Turn In Tomorrow

- This check list
- Rubric
- Draft
- Graphics page
- Works Cited

Look at your sample papers in you manual. Does your paper look like them?